

Charyl Stockwell Academy
 School Year 2020-2021
Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
Sept 29	2:30 p		Stephanie Winters, DOS	<i>[Signature]</i>	
Oct 14	2:00 p		Stephanie Winters, DOS	<i>[Signature]</i>	
Dec 10	2:00 p		Stephanie Winters, DOS	<i>[Signature]</i>	Alarm
Apr 28	2:00 p		Stephanie Winters, DOS	<i>[Signature]</i>	Alarm Pull
May 13	10:00 a		Stephanie Winters, DOS	<i>[Signature]</i>	Alarm Pull

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
Mar 9	2:00 p		Stephanie Winters, DOS	<i>[Signature]</i>	
Apr 8	10:00 a		Stephanie Winters, DOS	<i>[Signature]</i>	

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Conducted By: (Name and Position)	Signature	Comments
Nov 17	10:00 a	Stephanie Winters, DOS	<i>[Signature]</i>	Secure
Dec 4	10:00 a	Stephanie Winters, DOS	<i>[Signature]</i>	Secure
Feb 17	2:00 p	Stephanie Winters, DOS	<i>[Signature]</i>	Lockdown - Staff Secure

[Signature]
 Administrator's Signature/Date

1/6/2021